



# Mawuvio's Outreach Programme NGO 2012 Annual Report

MAWUVIO'S OUTREACH PROGRAMME

P.O. BOX 29 AT ACHIMOTA MARKET

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[www.mawuviosoutreachprogramme.org](http://www.mawuviosoutreachprogramme.org)

Mawuvio's Outreach Programme was founded on 28 August 2009 by Eric Kwame Agoe and Renee Farwell as a program providing education, developmental and cultural programs and care for orphaned and disadvantaged children. It was registered as a non-governmental organization on 14 January 2010.

NGO Registration Number: G-31,012

Social Welfare Registration: D.S.W. 4767

Ghana Education Service : GEMA/GAR/PRIM/264

Registered Address: P.O. Box 29 at Achimota Market

Achimota, Accra, Ghana W/A

Membership of Mawuvio's Outreach Programme at the end of the year is as shown below:

Board of Directors: The Board of Directors was re-elected at the 3<sup>rd</sup> Annual General Meeting held on 18 October 2012.

- |                    |                |
|--------------------|----------------|
| 1) Eric Kwame Agoe | President      |
| 2) Renee Farwell   | Vice President |
| 3) Elena Arosemena | Secretary      |
| 4) Barbara Farwell | Treasurer      |

Board of Members: The Board of Members was elected by the directors prior to the annual meeting and then the names and roles of the members were announced at the 3<sup>rd</sup> Annual General Meeting on 18 October 2011.

- |                     |                  |
|---------------------|------------------|
| 1) Lawrence Dzegdey | Chairman         |
| 2) Eric Agbozo      | Hon Secretary    |
| 3) Lawrenda Dzadey  | Hon Treasurer    |
| 4) Steven Farwell   | Committee Member |
| 5) Oscar Tigayie    | Committee Member |
| 6) Cecilia Avorseh  | Committee Member |
| 7) Kaitlyn Gitter   | Committee Member |
| 8) Kimberly Edmunds | Committee Member |
| 9) Keith Edmunds    | Committee Member |

Banker: Ghana Commerical Bank, Kisseman Branch

Gateway State Bank, Goose Lake, Iowa

Investment Advisor: Gary Foster CPA Clinton, Iowa

Members of Mawuvio's Outreach Programme held four meetings during the year. The first meeting was held in January to create a plan of action that the board would use to facilitate the organization with its daily, weekly, monthly and yearly needs. The second

meeting in March further discussed the strategic plan for Mawuvio's Outreach Programme. The third meeting was held in October and all directors and board members were re-elected as the leaders of the programme. Winfred Gelli was replaced by Lawrence Dzegdey as the Board Chairman. Gelli was voted out by directors due to his failure to appear and assist the organization's needs. Directors elected two new board members increasing their board from seven members to nine members. The two new board members are husband and wife Keith and Kimberly Edmunds and were elected to the board due to their large financial gifts to the organization. This expansion was discussed at the last meeting in December. Also discussed was all activities and progress made throughout the year were discussed in detail. Plans for improvement and further growth of both Mawuvio's Outreach Programme daily operations as well as the building progress were also discussed as a way to successfully start 2012.

### **Mission** (what we are here to do)

Provide free education, shelter and care for at-risk youth across the globe regardless of sex, age, race or tribal origin.

### **Vision** (our desired future)

Reorient education towards sustainable development meeting the outcry of all children. Provide education, art, career and cultural programs to encourage children to succeed in our local community and extend support to vulnerable children in the future.

### **Strategic Goals**

1. NGO Sector Visibility – Promote the strengths (uniqueness) of the NGO sector and the role of the NGO Mawuvio's Outreach Programme
2. NGO Sector Involvement – Reach out to and accommodate involvement on the individual (volunteer) level as well as Ensuring NGOs are included as active partners in policy and service development.
3. NGO Sector Sustainability – Ensure the NGO sector is sustainable and has the capacity to do its work, with an initial focus on educating, housing and workforce.
4. NGO Working Group Effectiveness – Ensure the NGO Mawuvio's Outreach Programme works in an open and effective manner so it is able to achieve the goals outlined it outlines on the Strategic Plan.

### **Key Activities** (Review of Year 2012)

## Staffing

Staff is recruited locally and abroad. Teaching staff coming from overseas come as volunteers through the Omprakash Foundation or Boa Woyonko and receive orientations to equip them with the skills to teach in Ghana. Local Staff live in Kissemah Village and the surrounding communities. As of 31 December 2012, the breakdown of the staff is as follows:

Headmaster	1	Local Staff	6
Admin	1	Foreign Staff	<u>3</u>
Nursery/KG1-2 Teacher	1		9
Class 1-4 Teacher	4		
Music & Culture Teacher	1		
Cooks	<u>1</u>		
	9		

Addendum #1 (pg. 10) shows the volunteer history records and Addendum #2 (pg. 12) shows the employee history records.

## Enrollment

There were 61 pupils as at 31 December 2011. A breakdown is shown as follows:

Male	29	Ewe	53
Female	<u>31</u>	Akan	5
	60	Other	<u>2</u>
			60

In 2012 we received approximately 20 applications for enrollment to Mawuvio's School. However, due to space constraints, we were only able to admit 4 students. No pupils were charged any kind of fees.

Addendum #3 (pg. 13-14) shows the complete MOP 2012 registration records

## Activity Table for 2012

DATE	ACTIVITY	VENUE	PERSONS INVOLVED	OUTCOME
January 25	Bi-Annual Volunteer	ISEP Office University of Ghana –	MOP Directors Eric Kwame Agoe &	MOP Directors and students gave a brief

	Presentation for ISEP students	Legon	Renee Farwell ISEP Coordinator: Ms. Theresa Kwashie MOP Students	presentation to the incoming ISEP students on the needs of the organizations and what they, as student volunteers, can do to assist MOP.
May 12 & 13	Main Avenue Craft Fair Clinton , Iowa	Lyons Clinton, Iowa	MOP Director Renee Farwell MOP Board Members Barbara Farwell & Kaitlyn Gitter	Krobo beaded bracelets made by MOP students and staff were sold at the festival. Donations were also accepted. Approximately \$1000 was raised at the Craft Fair
July 27	End of 2011-2012 School Year	Mawuvio's Outreach Programme Compound Kissemah Village, Ghana	MOP Directors Eric Kwame Agoe & Renee Farwell MOP Teachers & Students	Mawuvio's Outreach Programme concluded the 2011-2012 school year with the third term exams. Approximately 90% of students were passed into the next grade level for the 2012-2013 school year.
August 9	Bi-Annual Volunteer Presentation for ISEP students	ISEP Office University of Ghana – Legon	MOP Director Eric Kwame Agoe ISEP Coordinator: Ms. Theresa Kwashie MOP Students	MOP Directors and students gave a brief presentation to the incoming ISEP students on the needs of the organization and what they, as student volunteers, can do to assist MOP.
September 5	Beginning of 2012-2013 School Year Mawuvio's Outreach Programme	Mawuvio's Outreach Programme Compound Kissemah Village, Ghana	MOP Directors Eric Kwame Agoe & Renee Farwell MOP Teachers & Students	Mawuvio's Outreach Began their second school year as a registered education institution under the Ghana Education

				Service.
October 6	John Bloom Art Festival DeWitt, Iowa	Lincoln Park DeWitt, Iowa	MOP Board Member Barbara Farwell	Krobo beaded bracelets made by MOP students and staff were sold at the festival. Donations were also accepted. Approximately \$650 was raised at the Art Festival
October 20	Annual General Meeting & Community Party	Mawuvio's Outreach Programme compound Kissema Village, Ghana	MOP Directors Eric Kwame Agoe & Renee Farwell MOP Board Chairman Winfred Gelli MOP Board Member Eric Abozu	MOP held their annual general meeting and following the meeting a student musical recital and borbobor celebration for the beginning of the school year was held at the MOP compound.
November 10	Parent and Teachers Meeting	Mawuvio's Outreach Programme compound Kissema Village, Ghana	MOP Directors Eric Kwame Agoe & Renee Farwell MOP Board Chairman Winfred Gelli Parents and guardians of MOP students	The second parent and teachers meeting of MOP students was held to create a base for communication between the caretakers and teachers of MOP students. $\frac{3}{4}$ of MOP students were represented at the meeting.
December 1-30	Volunteer Painting Project	Mawuvio's Outreach Programme building site Ayikuma Township Ghana	MOP directors Eric Kwame Agoe & Renee Farwell, board members Barb Farwell and Sarah Karner and volunteers Steve Farwell and Traci Trenkamp	Mawuvio's Outreach Programme received three volunteers who came specifically to
December 15	End of year celebration	Mawuvio's Outreach compound Kissema	MOP Directors Eric Kwame Agoe &	Mawuvio's Outreach held their second

	for Mawuvio's Outreach Programme	Village, Ghana	Renee Farwell MOP teachers, volunteers, students and Kissema Village community members	Christmas Programme at their compound bringing together students, parents, guardians, teachers and volunteers. Students performed Christmas songs and a Biblical play and a borbobor drumming group performed as well. The celebration was enjoyed by all.
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Daily classes are held Monday- Friday 8:30-3:00 inside the Tenge Peace House, Kissema Village where students study English, Mathematics, Science, Environmental Studies, Religious and Moral Education, Information Communication and Technology and Creative Arts. Addendum #5 (pg. 12) shows MOP provisional timetable.

## Review of Finances and Major Transactions

### Finance & Funding

Mawuvio's Outreach is funded entirely by donations made from individuals and organizations and the sale of Ghanaian crafts made by MOP students. No fees are collected from the children or their families.

### Admission to Mawuvio's School

Mawuvio's School runs a rolling admission process throughout the school year. Applications for admission are made by a family member or care-provider. Applications are processed by the Presidents. Students displaying the most need are admitted first based on spacial constraints.

We wish to thank our donors, friends, and supporters who have made significant contributions to Mawuvio's Outreach Programme and MOP's Building Fund throughout 2012.

### Explanation for which the NGO's Assets are Held

- 1) Land and Building just outside of Aikuma Township: Property Purchased in February 2010 by MOP for the purpose of running the orphanage and primary school for children.
- 2) Mawuvio's School purchased 5 white boards with easels and 8 benches and desks all in 2011 to be used for teaching purposes in the classroom. An additional 7 and 2 white boards desks were purchased in 2012.

## Future Plans and Commitments

Construction of the permanent home for MOP began in February 2010. This 6 classroom (Primary 1-6), 2 dormitory (80 beds) building is expected to be at least partially completed, enough to move into, by the start of the 2013 – 2014 academic school year. All funding is coming from private donors although presidents are working on obtaining government and trust donors.



## Volunteer/Visitor History

Name	Arrival Date	Home Country	Departure Date	Program
Katie Jensen	January 2012	United States Wisconsin	May 2012	ISEP
Kelly Rappe	6 February 2012	United States Colorado	25 May 2012	ISEP
Brendan O'Brien	7 February 2012	United States Iowa	25 May 2012	ISEP
Kassundra Peterson	7 February 2012	United States California	May 2012	CIEE
Shawna Francis	February 2012	United States California	May 2012	CIEE
Matilda Ankrah	February 2012	United States Connecticut	February 2012	visitor
Jamie Birner	April 2012	United States Wisconsin	April 2012	visitor
Matthew Herbert	April 2012	Canada	June 2012	visitor
Kevin Fannan	4 June 2012	United States California	26 June 2012	none
Emily Issler	4 June 2012	United States California	26 June 2012	none
Esther Sarpomaa	6 June 2012	Ghana	6 June 2012	visitor
Maria Bigelmayr	12 July 2012	Germany	17 September 2012	Boa Woyonko
Florian Bernhart	13 July 2012	Austria	28 September 2012	Boa Woyonko
Nicholas Tuafo	27 July 2012	Ghana	27 July 2012	visitor
Sarah Karner	17 August 2012	United States Illinois	21 January 2012	none
Kaitlyn Gitter	18 August 2012	United States Wisconsin	16 October 2012	none
Rachel Forbes	10 July 2012	United States Connecticut	20 December 2012	visitor
Elena Arosemena	9 October 2012	United States Georgia	16 October 2012	none
Belinda Williams	9 October 2012	United States Georgia	16 October 2012	none
Keith Edmunds	9 October 2012	United States Georgia	16 October 2012	none
Kimberly Edmunds	9 October	United States	16 October	none

	2012	Georgia	2012	
Steven Farwell	6 December 2012	United States Iowa	11 December 2012	none
Barbara Farwell	6 December 2012	United States Iowa	1 January 2013	none
Traci Trenkamp	6 December 2012	United States Iowa	1 January 2013	none

## Employee History

Name	Position	Date Employed	Salary	Source of income	Date Resigned
Ms. Cecilia Avorseh	Host mother, cook, caregiver	4/2010	200GH/month	volunteer stipend	Presently employed
Lawrenda Dzadey	KG Teacher	6/2011	150GH/month	MOP donors	Presently employed
Francis Asiamah	Class 4 Teacher	10/2011	135GH/month	MOP donors	Presently employed
Gloria Addai	Class 3 Teacher	5/2012	120/month	MOP donors	11/2013
Steady Kudlor	Class 2 Teacher	6/2012	120GH/month	MOP donors	Presently employed
Nathaniel Dzegdey	Class 1 Teacher	9/2012	120GH/month	MOP donors	Presently employed

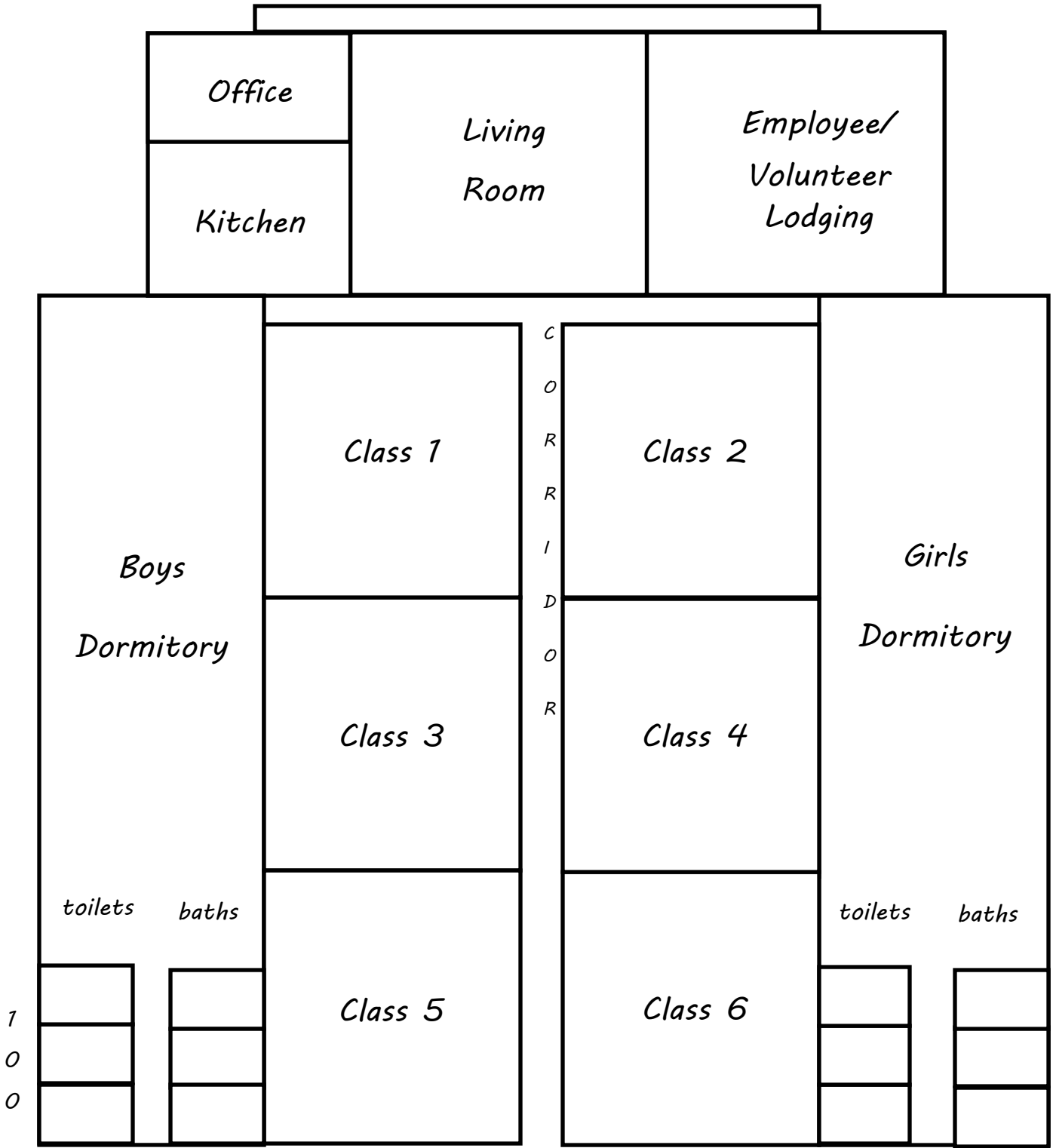
## Mawuvio's Outreach Programme

	<u>Date Enrolled</u>	<u>Name</u>	<u>Age</u>	<u>Birthdate</u>	<u>Class</u>	<u>Attendance comments</u>
	28/8/2009	Ben Gborwosu	16	15/12/1996	P 4	Excellent
	28/8/2009	Forgive Gborwosu	10	26/3/2002	P 2	Excellent
	28/8/2009	Kingswey Gborwosu	6	17/2/2006	KG1	Satisfactory
	28/8/2009	Kwame Ametonu	12	25/8/2000	P 4	Good
	28/8/2009	Godsway Ametonu	7	25/1/2005	KG2	Good
	28/8/2009	Komlavi Avory			P 4	Good
	17/2/2010	Reuben Adjanar	10	29/5/2000	P 4	Excellent
	17/2/2010	Randolf Adjanar	15	14/10/1997	P 4	Excellent
	10/6/2010	Charles Frimpong	7	11/11/2005	P 2	Excellent
	1/7/2010	Michael Logoh	9	27/7/2003	P 3	Excellent
	1/7/2010	Mary-Ama Logoh	6	28/1/2006	P 1	Excellent
	25/8/2010	Akos Viscial Oko	10	28/7/2002	P 1	Excellent
	25/8/2010	Gabriel Oko	11	21/6/2001	P 3	Excellent
	25/8/2010	Alice Afi	8	7/7/2004	P 1	Excellent
	26/1/2011	Celina Dokuvi	14	26/5/1998	P 3	Good
	31/1/2011	Joesphine Adziwonu	9	15/12/2004	P 2	Good
	1/2/2011	Dennis Bankeseia	7	10/5/2005	P 1	Good
	2/2/2011	Matilda Doe			P 2	Satisfactory
	14/2/2011	Blessing Adjekolo	7	24/8/2005	P 1	Excellent
	21/2/2011	Alex Boateng	10	9/6/2002	P 3	Excellent
	21/2/2011	Faustina Atsu Agbo	9	20/1/2003	P 2	Good
	23/2/2011	Nice Gbodo	8	21/6/2004	P 1	Good
	1/4/2011	Lukas Kojo Alokpa	7	8/9/2005	P 1	Good
	1/4/2011	Grace Mary Mensah	6	27/9/2006	KG 2	Good
	9/5/2011	Natashia Donu	10	25/5/2002	P 3	Good
	22/6/2011	Patricia Domevenu	7	22/12/2005	KG 1	Good
	12/9/2011	Joshua Futri	7	2/5/2005	P 1	Good
	12/9/2011	Elijah Futri	5	23/5/2007	KG 2	Good
	12/9/2011	Victor Dokuvi	9	24/3/2004	KG 2	Good
	12/9/2011	Angela Aryeteh	8	5/8/2004	KG 2	Good
	13/9/2011	Jonathon Nugah	10	12/8/2002	P 3	Excellent
	14/9/2011	Belinda Afeidi	10	19/5/2002	P 2	Good
	14/9/2011	Elias Afeidi	8	22/12/2004	P 1	Good
	14/9/2011	Prince Doegby	8	7/3/2004	KG 2	Satisfactory
	19/9/2011	Joyline Atati	11	17/4/2001	KG 1	Satisfactory
	19/9/2011	Felicia Afla	12	2/12/2000	P 1	Good

	19/9/2011	Shadrach Atio	9	5/5/2003	P 1	Good
	19/9/2011	Joyce Sogah	8	3/9/2004	P 1	Good
	26/9/2011	Gifty Dokuvi	12	26/3/2000	P 1	Good
	28/9/2011	Moude Bedi			P 2	Good
	28/9/2011	Peter Addah	10	19/6/2002	P 2	Excellent
	23/1/2012	Patricia Avoryi	12	8/2/2000	P 4	Good
	23/1/2012	Mubarak Bello	12	7/7/2001	P 4	Good
	28/9/2011	Peter Addah	10	19/6/2002	P 2	Excellent
	28/9/2011	Paul Addah	10	19/6/2002	P 2	Excellent
	11/6/2012	Prosper Mensah	7	9/11/2006	Nursery	Excellent
	11/6/2012	Atsu Adzo	12	1/1/2001	P 2	Excellent
	10/9/2012	Pamela Lumor	6	30/11/2007	KG 1	Excellent
	10/9/2012	Alex Kumfor	7	7/10/2006	KG 1	Excellent
	10/9/2012	Derry Akapo	3	14/2/2009	Nursery	Good
	10/9/2012	Saviour Ametonu	4	11/4/2008	Nursery	Good
	12/9/2012	Florence Boakye	5	28/7/2007	KG 1	Excellent
	12/9/2012	Dora Ampasah			Nursery	Excellent
	12/9/2012	Victoria Attah	7	26/5/2005	Nursery	Excellent
	12/9/2012	Selina Afeteti	8	31/1/2005	P 2	Excellent
	10/1/2013	Mark Danyo	8	1/1/2005	Nursery	Good

Mawuvio's Outreach Programme

Site Plan: Ayikuma Township



120 ft.

Addendum #5

Mawuvio’s Outreach Programme

**Provisional Timetable**

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00-10:30	Math	Math	Math	Math	Worship
10:30 – 12:00	English	English	English	English	Worship
12:00-1:00	B	R	E	A	K
1:00-2:00	I.C.T.	R.M.E.	Science	R.M.E.	I.C.T.
2:00 – 3:00	Science	Environmental Studies	Creative Arts	Environmental Studies	Physical Education